

JOB DESCRIPTION

Metals Studios Internship

Reports to: Metals Studios Staff

Status: Part Time or Full Time Volunteer

Mission and Description of the Metal Museum

The Metal Museum is the only museum of its kind in the country dedicated to preserving, promoting, and advancing the art and craft of fine metalwork. The Museum engages the metals community and the surrounding region through exhibitions, collections, studio practice, and community education and engagement. The permanent collection and exhibition program reflect a wide range and mixture of metalsmithing, including ferrous and nonferrous metals, hollowware, jewelry, and architectural elements. With its unique focus on artwork and fine crafts made in metal, the Metal Museum helps initiate and promote dialogue and understanding of the field and its relevance in our modern culture.

Purpose

To assist the Metals Studios with commissioned projects which include working with techniques in blacksmithing, casting, and/or fine metals/repairs. Full time interns will “shadow” apprentices and staff and attend all meetings and functions of and apprentice.

Essential Functions and Responsibilities

- Assist Metals Studio staff with commissioned projects under the guidance of the Metals Studio staff.
- Shop maintenance and cleaning.
- Share workspaces with employees, apprentices, and volunteers.
- Assist with educational programs, including classes, hands-on activities, school, and summer programs.
- Weekly and scheduled demonstrations
- Daily interaction with Museum visitors
- Assist during events including set-up and breakdown
- Participate in all Museum events including openings, lectures, and artist talks

Accommodations

The Metal Museum is located on 3.2 acres on the Mississippi River in a former merchant marine hospital. Apprentices and Interns are housed in the east side of a duplex that accommodates up to four people at a time – two of the rooms are for apprentices. There is the basement room with private bath and living area, the second-floor south room with private bath and the second-floor north room with shared bath and private porch. Rooms are assigned as available. All residents share the common areas, including the kitchen, dining room, living room and basement laundry facilities. The short-term visitor guest room is where the Summer Intern is housed, and that room shares a bath with the north room. The Summer Intern’s room has a full-sized bed. Sheets are available upon request, however bringing your own is recommended.

Housing includes utilities, internet access, and secured onsite parking. No pets permitted.

Qualifications & Qualities of the Ideal Candidate

- Working toward a BFA in Metal Arts or comparable training preferred
- Valid driver’s license preferred

- Exposure to and experience in the area being applied for blacksmithing, casting or fine metals/repair lab preferred
- Able to lift a minimum of 75 pounds
- Genuine interest in museums, metalworking, and visual arts strongly desired.
- Enjoys networking with other individuals in the field to identify new and established talent.
- Ability to work with a diverse array of people, including Museum guests, supporters, clients, vendors, volunteers, and staff, in both large and small groups.

Hours and Compensation

Full Time

The work week for this position is Tuesday through Saturday, 9:00 AM – 5:00PM. Additional hours (nights and weekends) may be required during exhibit change, Museum events, and to meet deadlines on commission work. All full-time staff are expected to be available to assist with Museum events.

Full time interns will be provided with free onsite housing and a \$800 monthly stipend for the duration of their internship.

Part Time

This position works one day of the week for 6 – 8 hours. Start and end dates are flexible. Part time internships generally last 3 months. Part time interns **will not** be provided housing or a monthly stipend.

To Apply

Complete application form at metalmuseum.org/internships. Application must include a letter of interest, resume, three letters of recommendation, and a portfolio of up to 20 images. **Please, no phone calls.**

The Metal Museum is committed to building a culturally diverse staff and is proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability status, protected veteran status, or any other characteristic protected by law. We strongly encourage LGBTQIA+ individuals, people with disabilities, Black, Indigenous, and people of color to apply.